

DWIGHT D. EISENHOWER LIBRARY
ABILENE, KANSAS

McCAFFREE, MARY JANE: Papers, 1953-69

Accession 84-13
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Date Completed: 2/25/87

The papers of Mrs. Mary Jane McCaffree, Personal and Social Secretary to Mamie Doud Eisenhower, were received at the Eisenhower Library on July 7, 1983.

Linear feet of shelf space occupied:	2
Approximate number of pages:	2,400
Approximate number of items:	1,500

The Donor gives and assigns all copyrights which she has in (a) such of the Materials as are unpublished and (b) in such of her unpublished writing as may be among any collection of papers received by the United States of America from others and deposited in any depository administered by any agency of the United States of America.

According to the Donor's letter of gift signed December 15, 1983, the following classes of documents will be withheld from research use:

1. Papers and other historical materials the disclosure of which would constitute a clearly unwarranted invasion of personal privacy or a libel of a living person.
2. Papers and other historical materials that are specifically authorized under criteria established by statute or Executive Order to be kept secret in the interest of national defense or foreign policy, and are in fact properly classified pursuant to such statute or Executive order.

SCOPE AND CONTENT NOTE

The papers of Mary Jane McCaffree span the years 1953 to 1969. The majority of these materials document social activities at the White House from 1953 to 1961. The papers are divided into three series--White House Social Office, Post-Presidential, and Miscellaneous.

The White House Social Office Series comprises 80% of the material in this collection and is divided into two subseries. The Scrapbook Subseries consists of six scrapbooks for White House social functions from 1953-61. The material in each scrapbook has been removed and placed in acid free folders for preservation purposes. Included in this series is guest lists, seating arrangements, menus, programs, and notes on each social function, including receptions, teas and dinners. The Miscellaneous Subseries consists of a variety of information relating to the functions of the Social Office. Included in this series is information on the use of Blair House, a variety of photographs, a list of Eisenhower's favorite songs, and miscellaneous information on various social functions. Also included are basic rules and protocol governing White House Social activities.

The Post-Presidential Series included hand-edited drafts by Eisenhower of post-Presidential writings. Numerous drafts of Eisenhower's "Now That I Am A Private Citizen" article are included. These were dictated in California during February and March 1961. Also included are drafts of campaign information for his Memoirs dictated during a European trip during the summer of 1962.

The Miscellaneous Series consists of campaign memorabilia, memorial tributes of both Dwight D. Eisenhower and John F. Kennedy, and miscellaneous writings by Eisenhower.

Twenty-one photographs were removed and transferred to the audiovisual collection of the Eisenhower Library. The two memorial tribute volumes were removed and transferred to the book collection of the Library.

DESCRIPTION OF SERIES

Box Nos. Series

1-4 WHITE HOUSE SOCIAL OFFICE SERIES, Scrapbook Subseries. 3 ½ containers.

Record of White House social functions from 1953-61, including menus, guest lists, seating charts and programs. Arranged chronologically.

4 WHITE HOUSE SOCIAL OFFICE SERIES, Miscellaneous Subseries. ½ container.

Miscellaneous correspondence and memoranda relating to the functions of the White House Social Office. Arranged alphabetically.

5 POST-PRESIDENTIAL SERIES. 1 container

Miscellaneous hand-edited drafts by Dwight D. Eisenhower for articles and his Memoirs. Arranged chronologically.

5 MISCELLANEOUS SERIES. 3 folders

This series contains a small quantity of campaign material, two volumes of Memorial Tributes to Dwight D. Eisenhower and John F. Kennedy, and several miscellaneous writings by Eisenhower. Arranged alphabetically.

CONTAINER LIST

Box No. Contents

SERIES I: WHITE HOUSE SOCIAL OFFICE SERIES

Scrapbook Subseries

- 1 White House Social Office Scrapbook, January 20, 1953 to October 31, 1953 (1)-(5)
White House Social Office Scrapbook, November 1, 1953 to September 30, 1954 (1)-(5)
- 2 White House Social Office Scrapbook, October 1, 1954 to September 30, 1956 (1)-(5) [folder (5) contains information on 1955 Geneva Conference]
White House Social Office Scrapbook, October 1, 1956 to September 30, 1957 (1)-(3)
- 3 White House Social Office Scrapbook, October 1, 1957 to April 30, 1959 (1)-(6)
White House Social Office Scrapbook, May 1, 1959 to January 20, 1961 (1)(2)
- 4 White House Social Office Scrapbook, May 1, 1959 to January 20, 1961 (3)-(7)

Miscellaneous Subseries

Blair House

Inaugural Invitations

Photographs

Songs--DDE's Favorites

White House Social Office--Background Information re Foreign Visitors

White House Social Office--Gettysburg Picnic, June 6, 1959

White House Social Office--Guest Lists

White House Social Office--Head of State Dinner for Queen Elizabeth II, October 1957

5 White House Social Office--Heads of State Dinners, 1957-59

White House Social Office--Heads of State Dinners, 1960-61

White House Social Office-- Miscellaneous State Visit Programs

White House Social Office-- Possible Musicians

White House Social Office--Receptions and Dinners

White House Social Office--Rules and Protocol

White House Social Office-- Social Functions of MDE

White House Social Office--State Dinners and Receptions [charts dating back to 1923]

White House Social Office--Veterans Garden Parties

SERIES II: POST-PRESIDENTIAL SERIES

“Now That I Am A Private Citizen”--Article Drafts (1)-(4)

Campaign Information for Memoirs [dictated by DDE during 1962 European trip]

SERIES III: MISCELLANEOUS SERIES

Campaign Memorabilia

Memorial Tributes to DDE and JFK

Miscellaneous Writings--DDE

END OF CONTAINER LIST