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MORROW, E(VERETT) FREDERIC: Records, 1950-61

SCOPE AND CONTENT NOTE

Everett Frederic Morrow was appointed Administrative Officer for the Special Projects Group on July 11, 1955.

The Special Projects Group consisted of special staffs appointed from time to time to advise the President and to coordinate activities which had previously been carried on by the departments and by interdepartmental committees. As Administrative Officer, Morrow was responsible for coordinating the internal management affairs for this Group. In addition, when Maxwell Rabb resigned from the White House Staff in 1958, Morrow assumed his duties of answering mail dealing with Civil Rights. There was, however, no change in his title. Morrow resigned from his position on January 20, 1961.

The file consists of memoranda, press releases, background materials, printed materials, statistical material, correspondence, newspapers clippings, and other working materials. Although Morrow came to the White House in 1955, the files contain documents which precede his entry on duty by date of time. These are documents acquired by Morrow as background material. The subjects of this material cover the many facets of Morrow's housekeeping duties for the Group as well as his duties in connection with Civil Rights issues. No original over-all arrangement was apparent. The folders have been arranged alphabetically in four different sections.

CONTAINER LIST

Box No. Contents

SPECIAL PROJECTS GROUP

- 1 Advisory Comm. on Gov. Organization [Nelson Rockefeller & Arthur S. Flemming, Chairmen]
- Bailey, Samuel M. - Federal Representative to the Wabash Valley Interstate Commission
- Civil War Centennial Comm. [U.S. Grant, 3rd, Chairman]
- Commission on Civil Rights [Gordon M. Tiffany, Chairman]
- Committee on National Civilian Honors
- Fairless Group [The President's Citizen Advisers on the Mutual Security Program]
- Francis Group [Interagency Committee on Agricultural Surplus Disposal]
- Hamlin Group (Closed) [Commission on Government Activities Affecting Prices and Costs]
- Harr Group [Security Operations Coordinating Board]
- Hess, Stephen
- Hull Group [President's Board of Consultants on Foreign Intelligence Activities]
- Hungarian Relief Program [Tracy Voorhees]
- Jackson, Frank - Budget [Commission on Intergovernmental Relations]
- Jackson & Rockefeller Project [Operations Coordinating Board]
- Johnston Group [Foreign Aid Program]
- Kestnbaum Group [Coordinator of Inter-Governmental Relations and Hoover Report]
- Kistiakowsky Group (1) [President's Science Advisory Committee]

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1 (cont.)	Kistiakowsky Group (2) [President's Science Advisory Committee]
2	Lambie, James [Executive Officer to Mr. Francis]
	Larson Group
	Lyons Group [Civilian Personnel Management]
	McCarthy (Shane) [President's Council on Youth Fitness]
	Montgomery-McCann [Consultants to the President in the area of speech writing and speaking]
	Morrow [Personnel & Budget, 1955-60]
	Nefflin (Caulson) Group [President's Committee on Fund-Raising Within the Federal Service]
	Peterson Group [Public Works Planning - Bragdon]
	Pike Project
	President's Committee on Information Activities Abroad [Mansfield D. Sprague, Chairman]
	Quesada Budget
	Quesada Group [Aviation Facilities Planning]
	Randall Group [Council on foreign Economic Policy]
3	Stassen Budget
	Stassen Group [Disarmament]
	Stambaugh Group [Joint Federal-State Action Committee]
	Strauss Group
	Toner Budget [Prepared daily information summaries for the President on Government problems & activities]
	Wallis, Dr. Allen [Executive Vice Chairman of the Cabinet Committee on Price Stability for Economic Growth]

<u>Box No.</u>	<u>Contents</u>
3 (cont.)	SPECIAL PROJECTS - WORKING PAPERS Acceptance of Awards Administrative Memoranda [1960-1955] Africa [Printed Materials] Africa – General American Armed Forces Museum Budget - Composite Group Budget - Contingencies Budget - General 1955-59 Bureau of the Budget [Telephone directory for BOB and OCDM]
4	Cars and Car Pool Christmas Greetings Christmas Tea Civil Defense Committee of Arts and Science for Eisenhower Eisenhower Museum [Information booklets] E. O. B. - Floor Plans (1) E. O. B. - Floor Plans (2) E. O. B. - Floor Plans (3) E. O. B. - Floor Plans (4)
5	Employment Equipment and Furnishings Requirements Fact Papers 1960

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5 (cont.)	Fact Papers (1958 - July, 1956)
	Fact Papers (June, 1956 - 1955)
	Final Report to the President - the 1959 Labor Dispute in the Steel Industry
	Forms 57 - On file
	Garage - Xmas Fund
	General Congratulations
6	Ghana
	Hospitalization Booklets
	Inauguration Day - Jan. 21, 1957 [Requests for Passes to Enter EOB to view parade]
	Indian Treaty Room - 474 [re air-conditioning]
	Invitations Declined (1957-60) [Morrow]
	Invitations Declined (1955-56) [Morrow]
	Invitations - General [Morrow]
	Liberia
	Lists of Employees
	Machine Publications [Office Machines]
	Memorandum for the Record
	Miscellaneous Projects
7	Miscellaneous [Letters of condolence, congratulations, regrets, Speeches, press releases, memoranda]
	National Aeronautics and Space Adm.
	National Security Council [telephone directory]
	Passes [White House & EOB]

<u>Box No.</u>	<u>Contents</u>
7 (cont.)	<p>Personnel - Office Memos White House Personnel</p> <p>Pictures and Requests - Presidential</p> <p>Police</p> <p>Presidential Papers - 1960</p> <p>Publicity, - Request, Replies and Acknowledgments [re Morrow]</p> <p>Publicity</p> <p>Requests for Greetings; Presidential, Vice-Presidential and Cabinet Members</p> <p>Requests for President - Vice-President to speak</p> <p>Space 1955 - 1959 (1) [Office space]</p> <p>Space 1955 - 1959 (2) [Office space]</p> <p>S. P. Flower Fund</p> <p>Special Projects - General</p>
8	<p>Special Projects - Personnel Grades</p> <p>Special Projects - Personnel 1955-60 (1)</p> <p>Special Projects - Personnel 1955-60 (2)</p> <p>Supplies and Services</p> <p>Tours [Requested tours through W. H.]</p> <p>Transportation - Automotive and Bus</p> <p>Travel - Authorization and Policy</p> <p>Tunisia</p> <p>United Research</p> <p>United Givers Fund</p> <p>Visitors to Mr. Morrow's Office</p>

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8 (cont.)	W. H. Administrative Structure W. H. Messengers W. H. Mess W. H. & S. P Christmas Lists
9	Work Order Requests - Cancellations Work Orders (1) [1961-1957] Work Orders (2) [1956-1955] CIVIL RIGHTS Civil Rights Bill Civil Rights Clippings & Data (1) Civil Rights Clippings & Data (2)
10	Civil Rights Clippings & Data (3) Civil Rights Commission Civil Rights - Official Memoranda - 1960-1957 Civil Rights - Official Memoranda - 1956-1955 Fact Papers - Civil Rights & Rep. Party Platform General Statistics [Total population of Negroes in the U. S. by State in 1950] Inter Racial Affairs - Correspondence and Materials - 1960 - 1959 Inter Racial Affairs - Correspondence and Materials - 1958-1957
11	Inter Racial Affairs - Correspondence and Materials - 1956-1954 Koinonia Farm [Communal farm in Americus, Georgia] Little Rock Clippings & Data

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11 (cont.)	<p>N. A. A. C. P. [Printed Materials]</p> <p>National Urban League Publications</p> <p>Negro History Week</p> <p>President's Press Conferences - Civil Rights Reference</p> <p style="text-align: center;">NATIONAL SECURITY FILES (A67-10 & A86-14)</p>
12	<p>S.P. Lists for Clearance to 2nd Floor Security Area</p> <p>General Security</p> <p>Final Report - Task Force on Air Inspection - 23 November 1955</p> <p>Disarmament Study - Task Forces Study of Inspection and Control Methods - Comprehensive Inspection Plan - January 1956</p> <p>United States Overseas Military Bases Report to the President by Frank C. Nash - December 1957 [film negatives]</p> <p>Appendix - United States Overseas Military Bases - Report to the President by Frank C. Nash Country Studies - November 1957 (Draft)</p> <p>Duo-Film Negatives [copy of appendix to Nash Report]</p>

END CONTAINER LIST