

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
DWIGHT D. EISENHOWER LIBRARY

Schedule of Fees for Reproduction Services (effective 2/24/2004)
Minimum Mail Order \$10.00

A) ELECTROSTATIC COPYING (Xerox)

| | |
|--|---------|
| 1) <u>Paper to Paper</u> (up to 11 x 17 inches) (per page) | |
| Customer makes copy | \$.15 |
| Library makes copy | \$.50 |
| 2) <u>Microfilm to Paper</u> (up to 11 x 17 inches) (per page) | |
| Customer makes copy | \$.30 |
| Library makes copy | \$ 1.90 |

B) DIGITAL IMAGING \$11.50

An administrative fee is charged for scanning a document or photograph. Digital image files may be saved to a CD, printed out, or e-mailed. Files over 10 MB will be saved to a CD and shipped directly to the requestor. Not all original material is available for scanning.

C) STILL PHOTOGRAPHY

| | | |
|-------------------------------|------------------|---------------|
| 1) <u>Copy Negatives</u> | <u>B & W</u> | <u>Color*</u> |
| 4 x 5 inches | \$ 7.50 | \$35.00 |
| 2) <u>Photographic Prints</u> | <u>B & W</u> | <u>Color*</u> |
| 5 x 7 inches | \$ 8.00 | \$22.50 |
| 8 x 10 inches | \$ 8.00 | \$25.25 |
| 11 x 14 inches | \$15.00 | \$31.25 |
| 16 x 20 inches | \$25.00 | \$42.75 |

*All color photography is done on a commercial contract basis.

3) Technical Services

Requests involving the taking of original photographs will incur a technical service charge of \$19.50 per hour for the services of the Library staff photographer. This is in addition to the cost of prints and/or negatives, or any digital imaging administrative charges.

D) VIDEO AND SOUND RECORDINGS

| | |
|--------------------------------|---------|
| CD or cassette (per selection) | \$16.00 |
| VHS (per selection) ** | \$57.25 |

**The Library does not provide "broadcast quality" transfers. "Non-broadcast quality" tapes produced in-house may contain a visible flicker, but may be acceptable for study, classroom, preview, or home viewing purposes.

Payment may be made in cash, U.S. postal money order, bank draft, or check, to the Dwight D. Eisenhower Library. Payment may also be made by VISA, MasterCard, American Express, or Discover (Novus). Remittances received from outside the U.S. must be made by international money orders payable in U.S. dollars or by VISA, MasterCard, American Express, or Discover (Novus).

If paying by charge card, complete and return the following:

----- cut here -----

VISA, MasterCard, American Express, Discover (Novus) (circle one)

Charge card number _____

Expiration date _____