

DWIGHT D. EISENHOWER LIBRARY
ABILENE, KANSAS

EISENHOWER, DWIGHT D.: RECORDS AS PRESIDENT, 1953-1961; WHITE HOUSE
CENTRAL FILES; PERMANENT FILE (OFFICE OF EXECUTIVE CLERK, WILLIAM
HOPKINS)

Accessions: A67-45, A70-68, A73-18

Processed by: DAH, HP
Date Completed: September 2000

The Permanent File of the White House Central Files was deposited in the Eisenhower Library in 1967, 1970, and 1973.

Linear feet of shelf space occupied:	2.5
Approximate number of pages (manuscript):	3,500
Approximate number of pages (microfilm):	3,500
Approximate number of items:	2,500

These records were received under provisions of the instrument of gift of Dwight D. Eisenhower signed April 13, 1960. Under terms of the instrument of gift the following classes of documents are withheld from research use:

1. Papers that are security-classified pursuant to law or Executive Order, until such classification shall be removed.
2. Papers the use of which may be prejudicial to the maintenance of good relations with foreign nations.
3. Papers containing statements made in confidence unless the reason for confidentiality no longer exists.
4. Papers relating to family or private business affairs.
5. Papers containing statements which might be used to injure, harass, or damage any living person.

SCOPE AND CONTENT NOTE

The Permanent File is a continuation of what was formerly called the "Precedent File" from 1869 to 1945. Letters, memoranda, notes, proclamations, executive orders, press releases, and other materials, which related to specific situations, events, housekeeping matters, or administrative problems were kept in a file at the White House from one administration to the next so that the documents could be used as reference or models for action in similar situations. The file was subsequently broken up and its various contents were sent to the appropriate presidential libraries.

The manuscript materials located in the first five boxes date from 1941 to 1960, and they are filed under broad subjects or categories, such as "Appointments and Nominations," "Cabinet," "Death and Funerals," "Gifts to Foreign Governments," "Powers of the President," "Service Academies," "Tomb of the Unknown Soldier," "White House Files," and "Wreathlaying." The subject files are arranged alphabetically by folder title and chronologically within the folders.

Of special interest are documents in the folder, "Classified Materials, 1957." They include materials on the Sparrow III missile and Gaither Committee findings. The files contain materials on such subjects as funeral plans, space requirements for the Executive Office of the President, tree plantings on The White House grounds, the President's powers over independent regulatory commissions, the war powers of the President, precedence, the ranking of government officials and White House Staff members, the President's expense allowance, presidential appointments to the service academies, the Truman-Eisenhower transition, categories of White House files to be destroyed, White House mail operations, White House personnel, and wreaths placed in the President's name.

Eight pages of documents were closed under the donor's letter of gift and seven pages are security classified and closed to researchers. Two documents have been transferred to the Preservation File in the vault, and four photographs and one negative have been transferred to the Audiovisual Department.

The microfilmed portions of the Permanent File in microfilm rolls #1 and #2 are a partial duplication of some of the files in the manuscript material described above, but they also contain additional materials not found in the manuscript files. These materials date from 1932 to 1959. Some subjects with unique materials not found in the manuscript portion include "Armed Forces," "The Capitol," "Century 21 Exposition," "Congress of the United States," "Economics," the President's flag and seal, "Korean Emergency," "Latin America," oil in Naval reserves, "Opinions of the Attorney General," "Passport of the United States," "Post Office Department," "President's Family," "Presidential Papers," "Promotion in the Armed Forces," "Reclamation," "States of the Union," succession order for Secretary of State and Secretary of Defense," "United States Marshals," "Veterans Administration," the microfilming of White House Files, and "White House Bowling Alleys." The files on each roll are organized in alphabetical order and chronologically thereunder.

Microfilm rolls #3, #4, and #5 contain index cards in alphabetical order which serve as a subject index to documents in the Permanent File. Rolls #3 and #4 have basically the same set of cards, although #4 has a few additional cards added. Roll #5 is a different and smaller set of topical index cards.

The microfilms were made by the National Archives as part of the White House Office's program for the protection of vital records. Microfilm copies were made of entire files in the Permanent File and updated annually.

CONTAINER LIST

Box No. Contents

SERIES A. MANUSCRIPTS

- 1 Appointments and Nominations, 1953 [memo on duration of recess appointments and removal of recess appointees]
- Budget, Bureau of, 1954 [financing of Cabinet Committees; inter-service committees in Dept. of Defense]
- Cabinet, 1954-1958 [directories of special assistants for Cabinet coordination; roster of Bureau of Budget staff; 86th Congress Senate committee assignments]
- Cathedral of the Pines, 1951
- Certifications, 1946-1950 (1)(2) [letters of resignation; 1941 Armistice Day address by Pres. Roosevelt; Pres. Truman's telegram requesting people to serve on the Citizens Food Committee; report to President on labor dispute in the bituminous coal industry, 1948; government's fertilizer program]
- Christmas Cards, 1955 [card from Prime Minister Nasser of Egypt]
- Classified Materials, 1957 [Staff Notes No. 220-Soviet views on repatriation of German nationals; United Kingdom, Tory Party; Sparrow III missile; rocket for hurricane research; Cutler notes on Gaither Panel Advisory Committee findings, including fallout shelter program, SAC, missile program, and foreign aid]
- Deaths and Funerals, 1954-1957 [procedures to follow in the event of the passing of Pope Pius XII; funeral plans for Gen. Peyton C. March; Army's intent to discontinue use of horse-drawn caisson in military funerals at Arlington]
- Emergency Action Papers, 1957 [part of a permanent file in custody of Naval Aide]
- Executive Office Space, 1954-1958 (1)(2) [Executive Office Building; renovation of White House; survey of building space; space requirements; list of divisions in Executive Office of the President; report of Heller associates to President; relationship requirements of the White House Office]
- Flags of the United States, 1956-1957 [flag flown over White House for Sam Rayburn, Speaker of the House; flying U.S. flag at half-staff]

Flags of Government Departments and Officials, 1956, 1959 [Executive Order 10670 establishing flag of U.S. Army; Executive Order 10812 establishing flag of U.S. Navy; blueprint or drawing of Navy flag]

Gifts to Foreign Governments, 1953, 1960 [memorial statue of Commodore John Barry to Ireland; grass for golf greens of Ayub Khan in Pakistan]

Gifts to the Government, 1953-1958 (1)-(3) [offer of Lincoln furniture; President's Acre—Fairfield County, Ohio; ceramic statuette from Vietnamese refugee; Philco television set; statuette of Lincoln; offer from Walter Annenberg for funds for residence for Vice-President; black walnut tree for White House grounds; diagram of tree plantings, incl. commemorative trees on White House grounds; Treaty of Fort Necessity; reindeer]

Gifts to the Government—Holmes Legacy, 1955 [Oliver Wendell Holmes Fund]

Gifts to the Government—Theodore Roosevelt Island, 1953

Government Departments, 1954, 1957 [swearing-in ceremonies]

Government Departments-Access to Files, 1950, 1955 [control of foreign assets]

Government Departments-Disposal of Records, 1955 [Selective Service files]

Government Employees-Leave, 1954, 1961 [parade; snowstorm]

Health, Immigration Messages, Drafts, 1956

Inauguration, 1953-1961 (1)(2) [role of outgoing Cabinet; inventory of records of Inaugural Committees; report of Pre-Inaugural Committee, 1961]

Medals and Awards. 1957-1961 [citation for Herbert Hoover; Albert Gallatin Award-upon retirement from Federal service; list of retirees to receive certificate of service; Air Force medal for Columbine crew; blank certificate]

- 2 National Security Council, 1953, 1960 (1)(2) [consultants to NSC; structure and functions of the NSC; organizational history of NSC, 1950-1960]

Opinions of the Attorney General, 1958 [Federal Property and Administrative Services Act of 1949 and Reorganization Plan No. 7 of 1949; authority of the FCC]

Powers of the President, 1953 [President's powers over independent regulatory commissions; executive privilege]

Powers of the President-War Powers, 1957 (1)-(4) [Digest of War and Emergency Legislation Affecting the Department of Defense, April 1957, published by Dept. of Defense; list of activities which would be affected by termination of National Emergency declared by Pres. Truman on 12-16-50; study of executive powers that would lapse if national emergency were terminated]

Precedence, 1953-1956 [precedence list and rules of precedence; John F. Simmons, Chief of Protocol, State Dept.; list ranks government officials and members of White House Staff; Norwegian Embassy table of precedence]

President, The, 1953-1961 (1)(2) [1946 study by James Rowe, Jr. of the President's relationships with an opposition controlled Congress; memo by William Hopkins re President's expense allowance, White House Office salaries and expenses, and care and maintenance of Executive Mansion and grounds; Independent Offices Appropriation Act, 1953, funding for newspapers and periodicals; conserving the President's time; program and handbook for President's trip to Canada, July 8-11, 1958; use of funds for presidential portraits; travel and entertainment expenses of President]

Presidential Determinations, 1959 [presidential determinations under the Mutual Security Act of 1954; ICA and State Dept.]

Presidential Libraries, 1962 [plans for Kennedy Library]

Presidential Papers, Disposition of, 1958 [need to screen for security clearance material containing personal allegations]

President's Emergency Fund, 1960 [175th anniversary of Constitution—method of financing]

President's Signature, 1953 [action by Navy to reduce number of documents requiring presidential signature]

Public Buildings, 1956-1958 (1)-(4) [Court of Claims building; condemnation of private property, incl. National Grange building, for new public office building—protests and responses; drawings of proposed Fed. Office Building No. 7]

Public Papers of the Presidents, 1958, 1959 [comments on volumes for 1957 and 1958]

3 Resignations, 1953, 1961 [withdrawal of resignation]

Seals of Government Departments, 1954, 1957 (1)(2) [press release and drawing of seal for Marine Corps; seal for St. Lawrence Seaway Development Corp.; seal for Coast Guard; seal for Dept. of Navy]

Selective Service, 1956-1957 [blank certificates of appointment, achievement, and appreciation from President]

Service Academies, 1954, 1958-1959 (1)(2) [presidential appointments to West Point; letter from Pres. Roosevelt to the President in 1956 concerning the appointment of the son of Capt. Colin P. Kelly, Jr. to West Point; Colin P. Kelly, III appointment to West Point; letter from Pres. Eisenhower to the President in 1972-76 re possible appointment of son of Capt. Iven C. Kincheloe, Jr. to Air Force Academy]

State of the Union Message, Draft, 1956 (1)(2) [telegram from DDE to Adams re correction; hand annotations on the draft]

Transition to Incoming Administration, 1952 [executive privilege; request for clearance for submission in court of record of meeting in White House between Eisenhower and Truman on Nov. 18, 1952; memo of meeting, Nov. 18, 1952 and joint statement]

Transportation, 1959 (1)(2) [mass transportation plan for Washington, D.C. and metropolitan area]

Unknown Soldier, Tomb of (1)-(3) [draft plan for interment of unknown soldiers from World War II and Korean War]

- 4 Unknown Soldier, Tomb of (4)-(6) [rehearsal plans for interment ceremony, May 1958; speech draft for Memorial Day; invitation lists; printed plan for interment of unknown soldiers]

Vice President, The, 1956 [memo re improving the facilities of the Office of the Vice President; possible official residence for Vice President; role of Vice President]

Visits of Foreign Dignitaries, 1956-1957 [North Portico greeting ceremonies; Prime Minister Costello of Ireland; procedures for President greeting foreign dignitary at airport; King Saud of Saudi Arabia]

White House Files, 1958 [screening of files in President's Personal Files; survey of White House files by National Archives]

White House Files, Disposition of, 1953-1961 [destruction of "mass" or "bulk" mail correspondence re certain propaganda and mass response campaigns on such issues as a cut in school lunch program and seeking proclamation for a National Day of Prayer; Bishop Sheen's telecast on peace and prayer; additional bulk mailings destroyed include birthday greetings, Rosenberg case letters, Inaugural congratulations, McCarthy correspondence, election congratulations, Christmas cards, and get-well cards; unacknowledged correspondence disposed of on such topics as postal pay bill,

Emmet Till case, Natural Gas bill, and segregation; shipment of Eisenhower papers from the White House]

White House Garage, 1955 [duties of Mr. Crim]

White House Library, 1953-1960 (1)-(3) [correspondence re gifts of books to the library]

White House Mail, 1953-1956 (1)(2) [memo re mail flow in White House Office; volume of mail to White House; topics of mail include Rosenberg case, negotiations to end Korean War, and birthday and get well cards; plans for handling mail while President is at Gettysburg, 1955; mail room personnel; referral sheets for letters referred to Department of Defense; memo re sample handling of White House referrals to DOD; DOD letter re occupation of Okinawa; appraisal of farm land in Oologah Dam and Reservoir area of Oklahoma; routing of White House mail to DOD]

White House Matters, 1955 [buzzer warning system in White House]

White House Office, 1953-1960 (1)-(3) [biographical material re various White House appointees, including Sherman Adams, C. D. Jackson, James Hagerty, and others; essay on staffing the Presidency; report, "The Secretariat Function;" table of entitlement for military funerals; travel and official entertainment expenses of President; avg. employment in White House and Executive Office; personnel costs; Drew Pearson; use of official cars; state arrival ceremony; relocation sites]

White House Police Force, 1953 [security for Central Files and Mail Room]

5 White House Telephone Service, 1959 [changing the phone number]

Wreaths, Placing of, 1953-1960 (1)-(6) [list of traditional dates for wreath-laying on behalf of the President; Memorial Day wreaths at Arlington National Cemetery ; wreath laying at Tomb of Unknown Soldier; memos identifying those who lay the wreaths each year on behalf of the President; Susan B. Anthony birthday anniversary; thank you letter from Eleanor Roosevelt; Confederate war memorial; remarks by President at wreath laying at Columbus Circle, NYC; plans for full honor wreath ceremony on Memorial Day, 1960]

SERIES II. MICROFILM

Subseries A. Microfilm Roll No. 1 (Filmed 1958, A67-45)

6 Cathedral of the Pines [1958 correspondence re Memorial Day observance and presidential message and wreath]

Congress of the United States [George Washington and treaty with Britain]

Deaths and Funerals [1958 correspondence and memoranda re funeral and display of flag at half-staff to honor unknown soldiers]

Economics [1958 paper on measures taken by Hoover Administration re Depression, 1929-1933]

Emergency Action Papers [1957-58 correspondence re Presidential office space; some duplicate memos as in manuscript file, box no. 1]

Gifts to Foreign Governments [correspondence re gifts of cattle to Greece, Steuben glass cup to Queen Elizabeth, and object to President of West Germany]

Gifts to the Government, 1956 [1957 correspondence re Greek vase]

Gifts to the Government, 1958 [offer of Treaty of Fort Necessity signed by George Washington; statute of Bolivar]

Gifts to the Government—Theodore Roosevelt Island [1932 correspondence and memos re gift of island to U.S.; 1953 documents duplicated in manuscript file, box no. 1]

Government Departments Disposal of Records [Science Advisory Committee records transferred from ODM to White House, 1957; 1957 executive order re Japanese war criminals]

Government Employees [1958 correspondence]

Government Employees Leave [1957-58 memos and correspondence re leave for Labor Day, arrivals of foreign leaders, such as Queen Elizabeth, King of Morocco, and President of Chile, Veterans Day, and voting; administrative and annual leave]

Korean Emergency [President's executive powers during a war emergency]

Opinions of the Attorney General [memos and correspondence re publishing opinions of the Attorney General; 1951 status of members of Displaced Persons Commission; opinion re retention preference regulations; a good share of this file is a duplicate of manuscripts in box no. 2]

Passport of the United States [letter from President to passport applicants; letter from President to members of Armed Forces traveling overseas]

Post Office Department [letter by President re morale, salaries, and operations of department]

Precedent Index by Administrations [Precedent File Index, Grant through FDR Administrations, cover of document only]

Presidential Papers [1957 correspondence re Presidential Libraries Act of 1955; Papers of Calvin Coolidge]

Public Buildings [there are considerable duplicates with the manuscripts in box no. 2; the National Grange Building; list of new government buildings and buildings removed and vacated; office space statistics, 1958]

Public Papers of the Presidents (Publication of) [format for annual volume; history of publishing presidential papers, 1890's through 1950's; preface and forward for 1957 volume; criteria for inclusion of documents]

Resignations—Courtesy [1956-57 correspondence; letter of resignations]

Unknown Soldier, Tomb of [documents re medal of honor to unknown soldiers]

White House Files [weekly progress reports of Central Files for mail received from January to December 1957; screening of files]

Service Academies [memos and correspondence re presidential appointments to service academies]

States of the Union [1958 list of states with dates of admission to Union; problems arising from Alaskan statehood]

United States Marshals [1953-58 memos and correspondence re use of facsimile signature on commissions of U.S. Marshals; mechanics of appointing the marshals]

White House Matters, 1958 [loan of painting to White House; first child born in White House]

White House Office, 1958 [1955 memo re space utilization in West Wing of White House, floor plans; 1958 memo re electric power distribution]

White House Police Force [shoulder patch on uniform]

White House Stationery [BOB requests for stationery]

Wreaths, Placing of [filed under "Cathedral of the Pines"]

Subseries B. Microfilm Reel No. 2 (filmed 1959, A 70-68)

Appointments and Nominations [memos and correspondence, 1946 to 1955, re recess appointments, duration of, and compensation of recess appointees; lists of presidential

appointments; security clearances; White House clearances of State Department appointees]

Armed Forces [personal indebtedness of members of the Armed Forces]

Cabinet [memo re chair]

Capitol, The [1957 memo re costs of renovations and improvements to Capitol Building; columns from East Front of Capitol; corner stone laying for extension of Capitol, remarks by President, 7-4-59; history of White House corner stones, 1793, 1851]

Cathedral of the Pines [Memorial Day observance]

Century 21 Exposition [1958-59 correspondence and memos re Seattle exposition in 1961; participation of U.S. Government in fair]

Congress of the United States [list of representatives of foreign countries who have addressed the U.S. Congress, 1824-1949; list of heads of foreign governments who have addressed Congress, 1935-1958]

Deaths and Funerals [1948 letter re death of Gen. Pershing and presidential proclamation ordering flag to fly at half-staff; memo on display of flag at half-staff; 1959 proclamation on death of John Foster Dulles]

Flags of the Government Departments [duplicates of materials in mss., Box 1]

Flag, The Presidents, April 13, 1945 to Date [1958 memo re changes in president's flag and seal and changes in national flag]

Flag of the United States [1958-59 memos, correspondence, and press releases re changes in flag; history of the flag and design changes, 1790's-1950's; designs for new flag, 1958-59]

Inauguration, 1953, 1957 [1957 transcript of Hagerty press conference re Inauguration]

Latin America [1958 report on U.S-Latin America relations by Milton Eisenhower]

Medals, Awards, Trophies, Etc. [award of Legion of Merit to foreign national]

Oil—Elk Hills Naval Petroleum Reserve No. 1 [memo and contract re exchange of crude oil for fuel oil]

Oil—Teapot Dome Naval Petroleum Reserve No. 3 [correspondence and contract to drill for oil in naval reserve]

Powers of the President, April 13, 1945 to Date [1957 memo re authority of President to use Armed Forces to enforce Civil Rights decrees; Civil Rights Bill and segregated education]

Powers of the President, War [duplicates materials in mss., Box 2]

President, The [1957-59 correspondence, memos, and bills re presidential signatures, expense allowance, eligibility of persons born abroad to run for president, and funds appropriated by Congress for compensation to President and White House offices]

President's Family [memo re President's family medical and travel expenses]

Presidential Determinations [duplicates materials in mss., Box 2]

Presidential Libraries [article, "The Presidential Library—A New Institution" by Herman Kahn]

Presidential Papers [1945 correspondence re development and use of atomic bomb; petition to President re use of bomb; Dr. Szilard]

Promotion in Armed Forces [1955-58 memos, correspondence, and regulations re temporary promotions and recess appointments in Army, Navy, Air Force, and Marine Corps; effort to reduce number of documents the President must sign]

Reclamation [1949 statement by President Truman re Weber Basin Reclamation Project]

Seal, The President's, 1933-April 12, 1945 [use of seal]

Seal, The President's, April 13, 1945 to Date [new flags for President and country; executive order re coat of arms, seal, and flag of the President, 1959; 1934 article in National Geographic re flag and seal]

Seals of the Government Departments [file on seal of Dept. of Navy is duplicated in mss. Box 3; 1959 correspondence, memoranda, and executive order re seal for President's Council on Youth Fitness]

Service Academies [duplicates of file in mss. Box 3]

States of the Union [1958-59 correspondence, memoranda, proclamations, executive orders, and press releases re admission of Alaska and Hawaii and changes in flag design]

Succession [order of succession for Secretary of State; order of succession for Secretary of Defense]

Transportation [duplicates material in mss. Box 3]

Veterans Administration [VA construction projects; 1943 letter by FDR re construction of VA hospitals]

Visits of Foreign Dignitaries [1958 memos re use of presidential aircraft for visits of heads of state and heads of government]

White House Files, Disposition of, 1949 to Date [duplicates material in mss. Box 4]

White House Files, Microfilming of [security microfilming project at White House by National Archives]

White House Library, April 13, 1945 to Date [duplicates material in mss. Box 4]

White House Mail [1959 memo re occasions at which President Roosevelt asked the American people to write to him]

White House Bowling Alleys [alleys were a gift to President Truman; 1955-alleys moved from White House to basement of EOB; 1955 and 58-59 lists of teams and members in White House Bowling League; 1959 history of White House Bowling League]

White House Office Files, 1959 [security of White House offices in EOB; statistics on White House employees in 1959; list of White House vehicles (poor quality), 1959; personnel at Camp David and crew of Columbine; 1952 and 1959 statistics on Secret Service personnel assigned to White House and White House Police and DOD personnel]

White House Telephone Service [telephone service and telephone security in White House]

Wreaths, Placing of, April 13, 1945 to Date [some of the materials duplicate what is in mss. Box 5; placing of wreaths on tombs of former presidents and tomb of Unknown Soldier; presidential wreaths on Memorial Day]

Subseries C. Microfilm Reel No. 3 (filmed June 1957, A70-68)

Card Index for Sept. 56 to June 57 [an alphabetical subject index to the Permanent File from "A" to "Z"; negative copy]

Subseries D. Microfilm Reel No. 4 (filmed June 1958, A70-68)

Card Index, 1957-1958 [an alphabetical subject index to the Permanent File from "A" to "Z"; most of the cards are identical to those in Roll No. 3 with a few additional cards; positive copy]

Subseries E. Microfilm Reel No. 5 (filmed 1959, A70-68)

Card Index, 1958-1959 [alphabetical subject index to documents in Permanent File from "A" to "Z"; a smaller and different set of cards than the set in roll Nos. 3 and 4; positive copy]

END OF CONTAINER LIST